

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Letchworth Committee held in the Foundation House,
Icknield Way, Letchworth Garden City
on Wednesday, 7th March, 2018 at 7.30 pm

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Gary Grindal, Terry Hone, Lorna Kercher, David Levett and Sandra Lunn.

2 MINUTES - 6 DECEMBER 2017

RESOLVED: That the Minutes of the Meeting of the Committee held on 6 September 2017 be approved as a true record of the proceedings and be signed by the Chairman.

3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

4 CHAIRMAN'S ANNOUNCEMENTS

- (1) The Chairman welcomed those present at the meeting, especially those who had attended to give a presentation;
- (2) The Chairman advised that, in accordance with Council Policy, the meeting would be audio recorded;
- (3) The Chairman drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

5 HERTFORDSHIRE CONSTABULARY

Sergeant Alan Clarke thanked the Chairman for the invitation to address the Committee.

The Chairman thanked Sergeant Clarke for his presentation.

6 GRANTS AND COMMUNITY UPDATE

RESOLVED:

- (1) That the budgetary expenditure, balances and carry forwards from the Development and Visioning Budgets be noted;
- (2) That the actions taken by the Communities Officer to promote greater community capacity and well-being for Letchworth Garden City be endorsed;
- (3) That, subject to any decisions of Council, any unspent funds remaining in the 2017/18 Discretionary Budget be carried forward to 2018/19;
- (4) That the Communities Officer be requested to present the list of potential sites for placement of cycle racks in Letchworth Town Centre to this Committee before a final decision is made.

Wednesday, 7th March, 2018

REASON FOR DECISION: To keep Members of the Committee apprised of the latest developments in community activities in Letchworth Garden City.

7 LETCHWORTH BID MANAGER

Mrs Patricia Saunders, Letchworth BID Manager, thanked the Chairman for the opportunity to address the Committee and gave a verbal presentation regarding the issues and activities in Letchworth Town Centre.

The Chairman thanked Ms Saunders for her presentation and for the good work that the BID undertook in Letchworth Town Centre.

8 SECTION 106 AND UNILATERAL UNDERTAKINGS

RESOLVED:

- (1) That the contents of the report entitled Section 106 and Unilateral Undertakings be noted;
- (2) That the Development and Conservation Manager be requested to continue to present a report regarding Section 106 and Unilateral Undertakings to the Area Committees on an annual basis and that the appendix to those reports note which funds are discretionary and which are for a specific project;
- (3) That other than where a contribution has been negotiated for a specific purpose or project, any proposal be reported to this Committee by the Communities Officer for comment and/or agreement prior to any commitment of funds;
- (4) That the Development and Conservation Manager be requested to draw up a list of all unallocated discretionary Section 106 funds available for the Letchworth area and that this list be circulated to all Members of the Committee by email.

REASON FOR DECISION:

- (1) To ensure that there is a robust system for negotiating and managing Section 106 and Unilateral Undertakings.
- (2) To ensure that this is kept under constant review and that the risk associated with this activity is managed in an appropriate manner.

9 WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS

No Ward or Outside Organisation matters were discussed.

10 PUBLIC PARTICIPATION - GROUNDWORK HERTFORDSHIRE

The Chairman reminded Members that Mr Dungate had made a presentation at the last meeting of this Committee regarding an application for grant funding.

The Committee had requested further information and that Mr Dungate return this evening.

The information had been received and rather than ask for a further presentation he would open the floor to Members to ask questions.

Mr Chris Dungate, Groundwork Hertfordshire, thanked the Chairman for the opportunity to attend the Committee regarding the grant application and advised that he was happy to answer any questions.

The Chairman thanked Mr Dungate for his presentation.

11 GRANT APPLICATION - GROUNDWORK HERTFORDSHIRE

RESOLVED:

- (1) That grant funding of £2,968 be awarded to Groundwork Hertfordshire from the 2017/18 Discretionary Budget towards the cost of providing informal sessions for families to engage with the natural environment on Norton Common;
- (2) That, once the project is complete, the Communities Officer be requested to seek feedback from Groundwork Hertfordshire regarding how many took part and participants' opinion on the value of the project to them

REASON FOR DECISION: To improve services provided by local organisations and groups which are accessed by the community.